National Dialogue and Peacemaking:

From Conflict to Consensus

Online Course

Frequently Asked Questions

**Where will the course take place? What is the format of the course?**

The course takes place online on *Zoom*. It is a blended course, meaning it comprises a self-paced component and live sessions.

**What time do live sessions take place?**

On Tuesdays and Thursfays from 14:00 to 16:00 Berlin time.

**In which language will the courses be held?**

The course language is English.

**Who can apply to the course?**

Candidates must have at least two years of professional experience in a related field of conflict transformation or National Dialogue. They are also expected to have a university degree.

Moreover, all candidates must have a good command of English and ensure that they have a stable internet connection.

**Do I need any prior trainings for this course?**

No.

**How can I apply for the course?**

You can apply for the course via the registration form. Within 4 weeks you will then receive a notice on the status of your application via email. Applicants for a partial scholarship will receive feedback within two weeks after the application deadline. Please notice that the application is binding. When you receive an acceptance letter, it will also include payment details. The course tuition has to be paid in full before the beginning of the course.

Participants are encouraged to read carefully the respective sections of the [Terms and Conditions](Berghof_Trainings_Terms%20and%20Conditions.pdf) for Berghof Foundation Training Courses.

**How can I pay?**

Once you are accepted into the course, we will send you a digital invoice with all information. You can pay with a bank transfer.

**Are there any other options to pay?**

Unfortunately, no, only bank transfer.

**When should I pay for the course? Can I pay after the course?**

After you have received the acceptance letter, you will get an invoice. The course tuition has to be paid in full before the beginning of the course.

**My organization will cover the costs. How can I make sure that the invoice is issued to its name?**

Please include this information in the payment details of the application form, i.e. the full name of your employer and its full address.

**Does the Berghof Foundation offer a scholarship?**

There is a limited number of partial scholarships, i.e. 30 % of the full tuition fee. The remaining fee to be covered by the participant amounts to €1200.

**What is the cancellation policy?**

Please check the respective section of the [Terms and Conditions](Berghof_Trainings_Terms%20and%20Conditions.pdf) for Berghof Foundation Training Courses.

**Do participants receive a certificate upon completion of the course?**

Yes, upon the completion of the course, you will receive a digital certificate of attendance. Please bear in mind that you need to attend 85% of the live sessions and complete all the e-learning tool assignments to complete the course.

**Can I get a visa for this course?**

This course is fully online, and will not qualify for visa requests.

**What happens to my personal information?**

Your information will be viewed and processed by the faculty of the course. For more information, please view our [privacy terms](https://berghof-foundation.org/files/documents/2020_BerghofCourses_DataProtection.pdf).

**What are the technical requirements for this course?**

Video-capable end device (PC, notebook or tablet) with the latest software version (updates).

Preferably use a headset with a separate microphone

Preferably wired Internet (LAN) or alternatively WLAN with

* Download min.: 5 Mbit / Sek
* Upload min.: 2 Mbit / Sek

Please pre-install Zoom for live sessions. Zoom: [Joining a Zoom meeting – Zoom Support](https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Zoom-meeting).

If you have not found your answer here, please contact us via trainings@berghof-foundation.org.