

Call for Expression of Interest Interpreter (Arabic <> English)

We would hereby like to draw your attention to our call for expressions of interest. If you are interested in an application and meet our required qualifications, please contact us and we will send you the complete tender documents. Please note all following information.

Please submit your interest by 04.08.2026, 18:00 (CEST) via email to Antonia März, Project Officer, at a.maerz@berghof-foundation.org.

Description of activities:

- ≡ English-Arabic / Arabic-English simultaneous interpretation at in-person events, conferences and workshops charged on a daily and hourly basis;
- ≡ English-Arabic / Arabic-English simultaneous interpretation in online events via online platform (e.g. ZOOM) charged on a daily and hourly basis;
- ≡ English-Arabic / Arabic-English translation of written documents, charged per word;
- ≡ English-Arabic / Arabic-English review of AI-translated written documents, charged per word.

Required qualifications:

- ≡ Minimum of 5 years of professional work experience in relation to the provision of simultaneous interpretation and translation English – Arabic / Arabic – English
- ≡ Proficiency in operating remote interpretation features on videoconferencing platforms;
- ≡ Ability to provide services both on-site at various locations and remotely.

The full list of selection criteria will be provided as part of the complete tender documents.

Timeframe and Budget for required service:

- ≡ Starting date: 15.08.2026 (or earlier upon completion of the tender procedure)
- ≡ End date: 31.12.2027, extension upon mutual agreement

Language:

The Expressions of Interest shall be in English only.

Application Procedure:

Please submit your application via email to the above-mentioned contact. This call for expression of interest is the first phase in the procurement procedure. After successful application, you will receive the complete tender documents with all relevant information, templates and annexes for the second phase of the procurement following open tender procedure.

We look forward to receiving your application!

The Berghof Foundation is an independent, non-governmental and non-profit organisation dedicated to supporting efforts for achieving sustainable peace through conflict transformation research, dialogue and mediation and peace education. Based in Germany, the NGO is run by a diverse team with staff from several countries and maintains working relations with partners around the globe. An international Board of Trustees supports its work.